KEY ACTIONS (Note: See report for full wording)	Lead Officer	KEY PROJECT DATES													
		2006 2007													
		Jul	Aua	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	Mav	Jun	Jul	Aug
1 Capacity Issues	G Jones														
1.1 Review skills available/required	J Green														
1.4 Senior Management Capacity	S Hampson														
1.3 Alternative service delivery approaches	G Jones														
1.2 Identify alternative funding to support key posts	G Jones														
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2 Improve User Focus	G Jones														
2.1 Establish engagement with users	G Jones														
2.3 Householder advice & guidance	R Fox														
2.4 Information for non-IT users	R Fox														
2.5 Review committee arrangements	D Rush														
2.2 Ensure standards meet user needs etc	G Jones														
3 Direct resources at Priorities & Need	S Hampson														
3.1 Identify activities, outcomes, resources etc	G Jones														
3.2 Clear outcome focussed targets etc	G Jones														
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4 Systamatic Value for Money approach	G Jones														
4.1 Use cost information to drive up performance	G Jones														
4.2 Use comparative data	G Jones														
4.3 Use benchmarking	G Jones														
5 Committee/Councillor Capacity	G Jones														
5.3 Clarify roles	G Jones														<u> </u>
5.1 Review delegation agreement	G Jones														
5.2 Mandatory training	G Jones														